

Washington County, NJ – Hazard Mitigation Plan 2024 Update
 Planning Partnership Kick-Off Meeting | Meeting Minutes



Purpose of Meeting:	Washington County Planning Partnership Kick-Off Meeting	
Location of Meeting:	Teleconference	
Date of Meeting:	January 29, 2024 @ 1:00PM	
Attendees:	<ul style="list-style-type: none"> • Washington County <ul style="list-style-type: none"> ○ Glen Gosnell, Director of Public Safety ○ Tim Hardy, Deputy Director of Public Safety ○ Pat Williams, County Public Health ○ James Hogan, County Highway General Supervisor ○ Mallory Lloyd, County Public Health ○ Bradley Harke, County Public Safety ○ Philip Spiezio, County Public Safety ○ Tammy Delorme, County Social Services ○ John Graham, County Code Enforcement ○ Tina McDougall, Director of Public Health ○ Robert York, Director of Community Services ○ Cassie Fedler, Board of Supervisors ○ Nathaniel Baker, Board of Supervisors • Tetra Tech <ul style="list-style-type: none"> ○ Heather Apgar, Project Manager ○ Jessica Stokes, Planner ○ Grace Altenburg, Planner 	<ul style="list-style-type: none"> • Planning Partnership <ul style="list-style-type: none"> ○ Laura Stebbins, Glens Falls Hospital ○ Ashley Rivers, Deputy Director, Warren County Emergency Management ○ Scott Gresens, National Grid ○ Josh Moskowitz, American Red Cross Disaster Program Manager ○ Dave O'Brien, Town Supervisor, Town of Hampton ○ Lance Allen Wang, Town of White Creek ○ Anne Marie Mason, Director, Warren County Emergency Management • NYS DSHES <ul style="list-style-type: none"> ○ Daniel Connor, NYS DSHES ○ Jonathon Samiof, NYS DSHES ○ Elizabeth O'Reilly, NYS DSHES

Agenda Summary: The purpose of the meeting was to introduce the Planning Partnership and contract consultant, provide an overview of the hazard mitigation planning process, and to begin the information gathering processes and update the hazards of concern.

Item No.	Description	Action item(s):
1	Introductions <ul style="list-style-type: none"> • Glen Gosnell introduced the Hazard Mitigation Plan, the need for the plan, and why the individuals in this meeting are representatives on the Planning Partnership. 	-
2	Hazard Mitigation Overview <ul style="list-style-type: none"> • Mitigation describes actions taken to help reduce or eliminate the long-term risks/damages cause by hazards • Having an HMP permits eligibility for FEMA pre- and post-disaster grant funding <ul style="list-style-type: none"> ○ Must meet FEMA's new 2023 guidelines, which include an increase in participation, discussions on climate change, outreach to socially vulnerable populations, increased documentation needs, and to show how existing capabilities are integrated into the plan. 	-
3	Project Organization <ul style="list-style-type: none"> • Made up of the Core Planning Team, Steering Committee, Planning Partnership, Stakeholders, and NYS DHSES • Planning Team members must attend meetings, provide requested information, involve the public and stakeholders, develop mitigation projects, and adopt and implement this plan. 	-
4	Planning Process Overview <ul style="list-style-type: none"> • The risk assessment provides a basis for policy and helps to identify what is most important to address to increase resiliency. <ul style="list-style-type: none"> ○ We will be reviewing and updating the Hazards of Concern, updating assets, assessing impacts, and analyzing risks to assets. 	Planning Partnership <ul style="list-style-type: none"> • Complete hazards of concern survey.

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	<ul style="list-style-type: none"> • Critical Facilities provide essential services to the community, especially before, during, and after a disaster. • Community Lifelines provide services that allow continuity of operations of critical business and government functions, and crucial to health and safety of residents. • Public outreach will occur continually throughout the planning process through social media posts, surveys, County and municipal websites, and the StoryMap. • Assessing capabilities can lead to the identification of potential mitigation actions, which bolsters the mitigation strategy. 	
5	<p>Homework</p> <ul style="list-style-type: none"> • Tetra Tech will be sending each municipality homework sheets (due February 26th) to capture information on: <ul style="list-style-type: none"> ○ Previous events (https://forms.office.com/r/DkKvHuPsga) ○ Capabilities ○ NFIP administration (https://forms.office.com/r/zG8YGupDWz) ○ New development <p>The 2024 HMP will include an annex for each municipality and the County.</p>	<p>Planning Partnership</p> <ul style="list-style-type: none"> • Complete homework sheets.
6	<p>Project Schedule</p> <ul style="list-style-type: none"> • Kick-Off Meeting – Today! • Goals and Finalize Hazards – April 2024 • Risk Assessment/Mitigation Strategy Workshop – April 2024 • Draft Plan – June 2024 • Public Review Period – July 2024 • Draft to NYS DHSES – September 2024 • Draft to FEMA – October/November 2024 	-
7	<p>Next Steps</p> <ul style="list-style-type: none"> • Complete homework sheets by February 26 <ul style="list-style-type: none"> ○ Hazard Event History <ul style="list-style-type: none"> ▪ Can also complete via online survey ▪ https://forms.office.com/r/DkKvHuPsga ○ Capabilities ○ NFIP Summary <ul style="list-style-type: none"> ▪ Can also complete via online survey ▪ https://forms.office.com/r/zG8YGupDWz ○ New Development • Complete Hazards of Concern Review <ul style="list-style-type: none"> ○ https://forms.office.com/r/vQMSP8U21G • Submit LOIPs to Glen Gosnell (ggosnell@washingtoncountynj.gov) 	<p>Tetra Tech</p> <ul style="list-style-type: none"> • Email meeting notes, meeting slides, homework sheets, and survey links to each municipality. • Planners to send introductory emails. <p>Planning Partnership</p> <ul style="list-style-type: none"> • Complete and submit LOIP. • Complete and submit homework worksheets by February 26.
8	<p>Questions/Discussion</p> <ul style="list-style-type: none"> • No questions asked 	-
9	<p>Conclusion</p> <ul style="list-style-type: none"> • The meeting adjourned at 1:53pm. 	-